



Hurst Park Primary School– AGM–Full Minutes

Meeting Minutes

Date: 25th April 2017 | *Time:*19:30 | *Meeting Chair:*Ms Lisa Barker

In Attendance

Lisa Barker (*Chair*), Sarah Banbury (*Treasurer*), Kim Divey (*Head*), Louise Sherlock (*4L Rep*), Kirsty Davies-Duddy (*2E Rep*), Lucie Hyne-Jones (*RA rep*), Hannah Baker (*RB rep*), Brooke Owusu-Bempah (*Rec*) Miranda Loughrey (*5I Rep*), Louise Warren (*5I Rep*), Melony Botha (*Events*), Jo Baker (*4L Rep*), Annie Leslie (*4C Rep*), Amber Meredith (*3H Rep*), Jess Duffy (*Nursery Rep*), Penny Goodyear (*1G Rep*), Dave Simms (*Governor*), Amy Scrimshaw (*1K Rep*)

Welcome and Apologies

LB welcomed everyone to the Annual General Meeting for 2017. Held at Hurst Park School. LB said apologies had been received from Emilie Martin (*RA rep*).

Chair's Report

Money raised has come from events, the Quiz, Summer Show refreshments, May Fayre and Christmas Fayre. Money does not include proceeds from the reception Christmas show as this went towards the Beatbots instead.

All events have been well organised especially the May Fayre and Christmas Fayre with the latter being predominantly set up in the hall on the Friday evening which helped with the rest of the set up on the Saturday morning.

LB thanked the support staff and the parents, but especially Mrs Elliott and Mrs Pauley in the office and Mr Steer (*Caretaker*) for all their help.

Treasurer's Report

SB noted that we started the financial year with a bank balance of £5,742 in the Community account and £714 in the uniform account. SB stated that the accounts run from April to April.

Expenditure for the year totalled £21,001 which included charitable activities. £10,560 of this expenditure was a donation to the school for iPads, EYFS Beatbots, the PTA shed and the year 6 leavers' party and hoodies.

The balance at the end of the year is £4,321. However this does not yet include £500 from Tudor and Co from the May and Christmas Fayres as it was only paid in April so does not show in these accounts.

SB confirmed that a full set of accounts will be sent out by the school and will be uploaded onto the school portal.

Mrs Divey congratulated the PTA on an outstanding achievement with special thanks to Lisa Barker and Sarah Banbury. All other attendees agreed.

Election of Trustees

Chair and Treasurer were re-elected unopposed.

LB nominated Lucie Hyne-Jones as new Secretary, SB seconded. LHJ elected unopposed with unanimous vote.

Vice Secretary role is still vacant.

LB nominated Annie Leslie and Jo Heard as new Uniform Co-ordinators, SB seconded. AL and JH elected unopposed with unanimous vote.

LB nominated Kerry Ball and Melony Botha as new Events Co-ordinators, SB seconded. KB and MB elected unopposed with unanimous vote.

Vice Treasurer role is still vacant. Brooke's husband has agreed to help out with the accounts however does not want to formally fill the role.

Kirsten Froise has had to stand down as Governor as no longer a parent at Hurst Park School. LB will now cover this role as a newly appointed Parent Governor.

Next AGM

It was agreed by all that the date of the next AGM should be moved slightly towards the end of March so that it's not too close to the May Fayre. Date of the next AGM was agreed as Wednesday 28th March 2018.

AGM concluded.