



Nursery Admissions Policy

2019-20

Hurst Park Primary School

Respect, Resilience, Positivity

Introduction

The LA has designated the admission of nursery children to the Governing Body of Community and Voluntary Controlled Schools. This policy should be used to determine admissions to nursery schools and units.

Parents do not have a statutory right to an independent panel in relation to nursery admissions but they may wish to refer any concerns initially to the governing body of the schools. Subsequently if the concerns remain unresolved then parents can refer their case to the ombudsman or the courts.

It is essential therefore, that all admission decisions can be justified by reference to the following criteria, taking into account the particular circumstances of individual cases, and nursery schools, classes and units.

Important Dates

A child can be admitted into a nursery class in a Community or Voluntary Controlled school from the day the child is 3 years old. Hurst Park's policy is to admit children in the September following a child's third birthday. This will ensure that children will normally have at least three terms in nursery

education prior to entry into reception class of a mainstream school.

It should be noted that admissions to any nursery even those attached to a school does not guarantee admission to the reception class of a particular school.

Parents will be expected to apply for reception class in any mainstream school along with all other parents who do not have a place in that nursery.

Prior to offering places in the nursery, the school will gather information from prospective nursery parents regarding the number of hours to which they are entitled (15 hours or 30 hours).

The school will offer the most appropriate nursery provision for the following academic year based on the collated information.

Parents wishing their child to attend nursery should contact the school when their child is two years old or as soon as possible after that, applications will be sent out at least one term before admission is due.

The school will endeavour to inform parents by letter the outcome of their application at least one term before admission.

If a child is offered a place, parents must confirm acceptance to the school by the date stipulated by the school, otherwise the school may have to refuse places to other children unnecessarily.

The final decision on when the child is admitted and the allocation of sessions rests with the headteacher and governing body of the school.

If a child is offered a place at our nursery but has already signed a declaration form at another nursery, the child may still take up the place but the parents will be expected to pay for this for the term. This will be at a rate of £5.00 per hour.

If the parents fall out of eligibility for the 30 hours free childcare and the child has already started at our nursery, the parents may be able to pay to keep the additional 15 hours per week. This will need to be the full 15 hours per week, even if the parents only require part of that time. This will also be at the rate of £5.00 per hour.

Admissions Criteria

If the Nursery is oversubscribed, applications for 2019/2020 will be ranked according to the following criteria –

- a. Children with existing places in the nursery
- b. Looked after and previously looked after children
- c. Where there is a social or medical need for a place at that school
- d. Children of staff at Hurst Park Primary School
- e. Where a child has or is expected to have a sibling attending the nursery or the main school at the time of admission
- f. Children who will be 4 years old between 1 Sep 2019 and 31 Aug 2020 (in order to give priority to older children who will transfer to Reception in the next academic year and hence only have one year left to attend nursery)
- g. Children who will be 3 years old between 1 Sep 2019 and 31 Dec 2019 (these children will be able to stay on in nursery for another year in 2020/2021 as they will not be due to start Reception until September 2021)

Where any category is oversubscribed applicants will be ranked according to the straight line distance that

they live from the school with priority being given to children who live closest to the school.

*The values of
Hurst Park Primary School aim to ensure
respect, resilience and positivity.*